



The Institute of Chartered Accountants of India

(Set up by an Act of Parliament)



PROFESSIONAL DEVELOPMENT COMMITTEE TENDER MONITORING DIVISION



PROFESSIONAL OPPORTUNITIES FOR CHARTERED ACCOUNTANTS

The ICAI has always been concerned about the tendering process and evaluation of tenders especially in case of Professional Services. ICAI has been keeping a close eye on the tenders floated by different organizations seeking CA services.

PDC through its dedicated division namely "**Tender Monitoring Division (TMD)**" monitor tenders floated by various organizations for professional services rendered by Chartered Accountants.

Members might be aware that tenders for services of Chartered Accountants are hosted at

<https://www.tmdicai.org/Opportunities.php>

to enable members to apply.



NOTIFICATIONS & COMPLIANCES

The ICAI has issued notification for adherence and compliance by the members of ICAI while responding to the tenders.

According to the notification issued in April, 2016 and also directives published in the Code of Ethics for the profession, a member in practice is free to respond to tenders with certain safeguards i.e. in case the services relate to areas which are exclusively reserved for Chartered Accountants, such as audit and attestation services, **a member can respond only if minimum fees** is prescribed in the tender document itself. Further, the quote cannot be less than the minimum prescribed fees. It is, however, mentioned that a member can respond to tenders which are open to other Professionals apart from CA; even though in the tender document, only CAs may have been invited to respond.

TMD ACTION - TILL DATE



879

CA firms against which enquiry is initiated (167 tenders)



153

Firms' cases referred to Director (Discipline)



138

Firms' cases referred to Peer Review Board



179

Firms' cases closed as per decision of TMD

Rest of the cases are under examination.

TMD AT A GLANCE



6058

Tenders examined till date



5476

Tenders hosted on the TMD Portal (<https://tmdicai.org>)



THIS YEAR SO FAR 1222

Tenders examined



THIS YEAR SO FAR 1119

Tenders hosted on the TMD Portal



LOW QUOTE BY MEMBERS

Members keep bringing to the notice of TMD instances of low quotes by members either at tmd@icai.in or through Portal – <https://tmdicai.org>.

The TMD of PDC examines the bids made by members in the context of conditions prescribed in the tender documents, the scope of work and resources needed to accomplish the task, and takes up the matter with the concerned member. The cost sheets are called and examined by TMD which, based on the findings, may escalate identified deviations to appropriate level for necessary action.



REPRESENTATIONS TO TENDERING ORGANISATIONS

Wherever the TMD comes across tenders where minimum fees is not prescribed in respect of audit/attestation services, or unreasonably restrictive eligibility conditions or conflicts or low fees are found in the tenders, representations are made to the tendering organisations.

Till now, **550** representations have been sent to such organizations where there seems to be some irregularity in the tender document issued by them for soliciting the services of Chartered Accountants. This year so far **60** representations have been sent.



RECENT DECISION REGARDING TENDERS

The Council of ICAI has decided that wherever the fee quoted by the member or the firm is extremely low and is not commensurate with the size, value, volume, manpower requirement and nature of work, the matter can be referred to Director (Discipline) for appropriate action. This decision shall stand whether or not the tender is issued in the area of service exclusively reserved for chartered accountants.



We urge our members to adhere to the related notifications issued by the ICAI and also the Code of Ethics relating to responding to tenders. All members are hereby requested to comply with the directions of Council so that the esteem of the profession is held high. The intent is to fetch a good price for the services, and at the same time, provide quality service.



If you come across any instance of violations, please write to The Secretary, Professional Development Committee of ICAI

✉ tmd@icai.in

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